

<b>FACTS</b>	<b>WHAT DOES INSURANCE OFFICE OF CENTRAL OHIO (“Insurance Office”) DO WITH YOUR PERSONAL INFORMATION?</b>
<b>Why?</b>	Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.
<b>What?</b>	<p>The types of personal information we collect and share depend on the product or service you have with us. This information can include:</p> <ul style="list-style-type: none"> <li>▪ Social Security number and date of birth.</li> <li>▪ Telephone numbers and addresses.</li> <li>▪ Financial and health information.</li> </ul> <p>When you are <i>no longer</i> our customer, we continue to share your information as described in this notice.</p>
<b>How?</b>	All financial companies need to share customer’s personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customer’s personal information; the reasons Insurance Office chooses to share; and whether you can limit this sharing.

Reasons we can share your personal information.	Does Insurance Office share?	Can you limit this sharing?
For our everyday business purposes – such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus	Yes	No
For our marketing purposes – to offer our products and services to you	Yes	No
For joint marketing with other financial companies	No	N/A
For our affiliate’s everyday business purposes – Information about your transactions and experiences	No	N/A
For our affiliate’s everyday business purposes – Information about your creditworthiness	No	N/A
For nonaffiliates to market to you	No	N/A

<b>Questions?</b>	Call 614-939-5471 or go to
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Who we are	
Who is providing this notice?	Insurance Office of Central Ohio 165 W. Main St., New Albany, OH 43054

What we do	
How does Insurance Office protect my personal information?	To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings. Additionally, at a client's request, we can encrypt all email communications to you. Please contact us if you desire this.
How does Insurance Office collect my personal information?	We collect your personal information, for example, when you <ul style="list-style-type: none"> <li>▪ Fill out an application or other forms for insurance.</li> <li>▪ Engage in a transaction or amend existing policies.</li> <li>▪ Give us permission to get a consumer / credit report on you.</li> </ul>
Why can't I limit all sharing?	Federal law gives you the right to limit only <ul style="list-style-type: none"> <li>▪ sharing for affiliates' everyday business purposes – information about your creditworthiness</li> <li>▪ affiliates from using your information to market to you</li> <li>▪ sharing for nonaffiliates to market to you</li> </ul> State laws and individual companies may give you additional rights to limit sharing.

Definitions	
Affiliates	Companies related by common ownership or control. They can be financial and nonfinancial companies.
Nonaffiliates	Companies not related by common ownership or control. They can be financial and nonfinancial companies. <ul style="list-style-type: none"> <li>▪ <i>Insurance Office only shares your information with nonaffiliates so far as it is necessary to provide you with the best and proper coverage.</i></li> </ul>
Joint Marketing	A formal agreement between nonaffiliated financial companies that together market financial products or services to you. <ul style="list-style-type: none"> <li>▪ <i>Insurance Office has NO joint marketing agreements.</i></li> </ul>

Other Important Information	
Insurance Office of Central Ohio uses our clients' personal information solely for the purpose of giving them the best insurance coverage possible. To this end, we may share personal information with insurance companies when soliciting quotes, comparing policies, or gathering information about potential insurance plans for our clients. Insurance Office does NOT sell or share any client information to anyone for marketing purposes.	